

Cambridge Isanti School District #911 Title I Parent Involvement Plan School Year 2016-2017

Cambridge Isanti School District #911 is committed to the goal of providing quality education for every child in this district. To this end, we want to establish partnerships with parents and with the community.

Everyone gains if school and home work together to promote high achievement by our children.

Neither home nor school can do the job alone. Parents play an extremely important role as children's first teachers. Their support for their children and for the school is critical to their children's success at every step along the way.

PART I. DISTRICT EXPECTATIONS

Each school district must establish the district's expectations for parent involvement. [Section 1118(a)(2), ESEA.]

The Cambridge Isanti school District agrees to implement the following requirements:

District #911 will put into operation programs, activities, and procedures for the involvement of parents in all of its schools with Title I programs. Those programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children.

District #911 will work with its schools to ensure that the required school-level Parent Involvement Plan meet the Title I requirements, and include, as a component, a school-parent compact.

District #911 will incorporate this district-wide Parent Involvement Plan into its district plan.

- In carrying out the Title I parent involvement requirements, to the extent practicable, the Cambridge Isanti School District #911 and its schools will provide full opportunities for the participation of parents with children with limited English proficiency, parents with children with disabilities, and parents of migratory children, including providing information and school reports in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.

- If the District #911 plan for Title I is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan when the school district submits the plan to Minnesota Department of Education.

- District #911 will inform parents and parent organizations of the purpose and existence of the Parent Information and Resource Center in Minnesota (i.e., Minnesota Parent Center, Bloomington, MN).

PART II. DISTRICT PARENT INVOLVEMENT PLAN REQUIRED COMPONENTS

1. The Cambridge Isanti school District #911 will take the following actions to involve parents in the joint development of its district/school parent involvement plan:

- How will parents be included in writing the parent involvement plan?

- a. Parents will meet as a whole group to discuss existing Parental Involvement Plans. Parents will be given both verbal and written opportunities to assist in making changes and/or additions as deemed necessary.
- b. Title I Parent Meeting in the spring where Parents and Title I staff to discuss what parents/staff felt worked well this year, what areas we can improve on, what type of activities parents would like to see added, etc.
- c. Parents will be encouraged to join the district Title 1 Parent Advisory Committee. The committee will meet on a monthly basis to organize Title 1 activities which will encourage parental Involvement and to develop the Parent Compact for the upcoming year. Meeting times will fluctuate to accommodate for parent work schedules.
- d. The parents will be offered opportunities at Family Nights, parent Meetings, Parent Advisory Meetings, as well as an open door policy to offer input and suggestions toward their child's education.

2. The Cambridge Isanti school District #911 will involve parents in the process of district and school plan, review and improvement [i.e. district plan, section 1112, school wide section 1114, and/or school improvement section 1116];

- How will the Cambridge Isanti school District #911 inform parents of school report card?

Parents will be notified of the School report Card through the Local Newspapers, School and District Newsletters, Superintendent's reports, School Board Meetings, and local websites

- How will the Cambridge Isanti school District #911 identify students who qualify for Title I services?

All of the Title I Cambridge Isanti schools are schoolwide. Within the guidelines of school wide programming we no longer have a specific "Entrance and Exit" criteria. However, in addition to restructuring instructional practices in Title I we continue to use much of the following data in creating our What I Need Time Groups (WIN Time)

Data used to determine student need are not limited to but could be comprised of the following assessments:

- MCA scores (Level 1 and 2a)
- NWEA scores (reading and math)
- TIES scores in early literacy and early numeracy
- TIES scores in Reading Curriculum Based Measurement
- Local assessments
- Math inventories
- Letter fluency
- Teacher judgment
- District Developed Kindergarten Checklists.
- Any other measures that define students at risk

The District's plan for communicating with the school and community will be to ensure that in all Title I buildings that Information letters and PASS cards will be shared with parents during our fall conferences. A Welcome Back to School letter will be sent to all families before school starts. Information will be available on the school website and Facebook account.

All of our school parent organizations are being revamped to include a component which discusses school wide plans and implementation as well as evaluations. Families will be invited to educationally based family engagement opportunities throughout the year

A Parent and School Compact will be developed at each individual school by the established Parent Groups in cooperation with the building level staff.

A Parent Involvement Plan will be developed at each Title I school by the established Parent Groups in cooperation with the building level staff.

- How will the Cambridge Isanti School District #911 conduct staff development for implementing effective strategies for parental involvement?

Staff development activities designed to enable teachers to involve parents in their children's education will include but not be limited to:

- Specific training in Northwest Evaluation Association (NWEA) data
- Implementation of Parent-friendly report cards by teachers
- Parent-teacher conferences
- Classroom newsletter
- TIES training for administrators and Teachers
- Active Listening Training for Administrators and Teachers
- Staff Development in Differentiated Instruction K-12
- Guided Reading to Block Scheduling Strategies
- Specific training of Title 1 staff for Father Engagement Activities

3. The Cambridge Isanti School District #911 will provide the following necessary coordination, technical assistance, and other support to assist Title I schools in planning and implementing effective parent involvement activities to improve student academic achievement and school performance:

- District #911 Website
- Title 1 Website – Link on District #911 Website containing upcoming Title 1 Events & Parent Resources
- Direct Telephone Lines to teachers and voice mail
- Skyward Programming for parent access

4. The Cambridge Isanti School District #911 will build the schools' and parents' capacity for strong parent involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:

A. The Cambridge Isanti School District #911 will, with the assistance of its Title I schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph –

- The state's academic content standards,
- The state's student academic achievement standards,
- The state and local academic assessments including alternate assessments,
- The requirements of Title I
- How to monitor their child's progress, and
- How to work with educators

Parental Involvement Plan Outline

September 2016

1. District-wide testing
2. Informational Parent Meeting (late Sept or Early Oct.) (Title 1)
3. Development of a Title 1 Parental Advisory Committee (late Sept or early Oct) (Title 1)
4. Kindergarten Entrance Week - Isanti Primary & Cambridge Primary schools – work with Principals, School Social Workers, School Nurses, to meet parents and welcome them into the District. (Title 1)
5. School For All Seasons Conferences - Set-Up activities for families to participate in while attending conferences & provide parent resources. (Title 1)
6. Update Title One – Webpage – Continue to use as a Resource/Informational site for parents (Title 1)

October 2016

1. Offer training for parents in curriculum & instruction in the district to assist them in working with their children at home (Title 1 & Dist. Lev. Initiative)
2. Isanti Intermediate School – Math Night - help plan, offer resources for parents, arrange for Bookmobile (Title I)

November 2016

1. Cambridge Primary School Conferences – Set-Up activities for families to participate in while attending conferences & provide parent resources. (Title 1)
2. Isanti Intermediate School Conferences - Set-Up activities for families to participate in while attending conferences & provide parent resources. (Title 1)
3. Isanti Primary School Conferences - Set-Up activities for families to participate in while attending conferences & provide parent resources. (Title 1)
4. Isanti Primary School Book Fair – Provide Parent Resources. Create a booklist that would be good at each grade level for parents. Incorporate RIT scores & individual student's scores. (Title 1)

December 2016

January 2017

1. Winter Family Night -(Include ECFE families) (Title 1)
2. Isanti Primary School Conferences - Set-Up activities for families to participate in while attending conferences & provide parent resources. (Title 1)

February 2017

1. I Love To Read Month - CPS – Book Exchange – help plan, offer resources for parents, arrange for Bookmobile (Title 1)
2. Isanti Primary School Conferences - Set-Up activities for families to participate in while attending conferences & provide parent resources. (Title 1)
3. Isanti Intermediate School – Book Exchange Night – help plan, offer resources for parents, arrange for Bookmobile (Title 1)

March 2017

1. School For All Seasons Conferences - Set-Up activities for families to participate in while attending conferences & provide parent resources. (Title 1)
2. IPS/ECFE Conferences - Set-Up activities for families to participate in while attending conferences & provide parent resources. (Title 1)
3. CPS Conferences - Set-Up activities for families to participate in while attending conferences & provide parent resources. (Title 1)

April 2017 –

1. CPS Power Night – Students sign up to enter projects and/or to perform. Offer parent resources at this time. (Title 1)
2. Isanti Intermediate School Conferences - Set-Up activities for families to participate in while attending conferences & provide parent resources. (Title 1)

May 2017 –

1. Title 1 – Spring Fling – treats, parent meeting & family games (Title 1)
2. Meet with Initiative Team to assess/review/revise. Develop a plan for the following year. (Title 1 & District Level Parent Involvement Initiative)

B. The Cambridge Isanti School District #911, with the assistance of its Title I schools, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training and using technology, as appropriate, to foster parent involvement, by:

- Offer training for parents in curriculum & instruction in the district to assist them in working with their children at home (Title 1 & Dist. Lev. Initiative)
- Parent Tips listed on Title 1 Website
- Parent Resources distributed throughout various activities during school year

C. The Cambridge Isanti School District #911, with the assistance of its Title I schools and parents, educate its teachers, pupil services personnel, principals

and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

By training teachers in data interpretation so they can inform parents of student achievement, continuing to develop and utilize parent organizations.

D. The Cambridge Isanti School District #911 will coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:

The Director of Teaching and Learning of Cambridge Isanti Schools as well as the Federal Programs work closely with our Early Childhood Coordinator in developing a continuum of services and preparing students for kindergarten entrance.

E. The Cambridge Isanti School District #911 will take the following actions to ensure that Title I information related to the school and parent- programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

Notification of the meetings will be included in building level newsletters, on the Title One website and in reminders sent home with participating students. These documents will be available to the ESL teachers for interpretation as needed.

5. The Cambridge Isanti School District #911 will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parent involvement plan in improving the quality of its Title I schools. The evaluation will include identifying barriers to greater participation by parents in parent involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, Have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parent involvement plan and activities to design strategies for more effective parent involvement, and to revise, if necessary (and with the involvement of parents) its parent involvement plan.

- Title 1 SW Planning committees will evaluate the Continuous Improvement plans at each building to determine what was successful, the challenges faced, and the steps for moving forward.
- Verbal Feedback during events & activities will be encouraged

- School social workers and the homeless liaison will inform parents of their child's educational rights. Parent homeless rights have been added to our bylaws

6. The Cambridge Isanti School District #911 will involve parents in the decisions regarding how funds reserved for parent involvement activities:

- Informational Parent Meeting (late Sept or Early Oct.) (Title 1)
- Title One - Winter Family Night - Prepare a fun family night with a story teller or some activity. (Include ECFE families) (Title 1)
- Title 1 – Spring Fling – treats, parent meeting & family games (Title 1)
- Title 1 Parent Advisory Meetings

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PART II. DISCRETIONARY DISTRICT PARENT INVOLVEMENT PLAN COMPONENTS

The Cambridge Isanti School District #911 Parent Involvement Plan may include additional paragraphs listing and describing other discretionary activities that the school district, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement, such as the following discretionary activities:

- Involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training.
- Provide necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training.
- Pay reasonable and necessary expenses associated with parent involvement activities, including transportation and child care costs, to enable parents to participate in school related meetings and training sessions.
- Train parents to enhance the involvement of other parents.
- In order to maximize parent involvement and participation in their children's education, arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school.
- Adopt and implement model approaches to improving parent involvement.
- Establish a district parent advisory council to provide advice on all matters related to parent involvement in Title I, Part A programs.

- Develop appropriate roles for community-based organizations and businesses, including faith-based organizations, in parent involvement activities.
- Provide other reasonable support for parent involvement activities under section 1118 as parents may request.

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PART III. ADOPTION

The Cambridge Isanti School District #911 Parental Involvement Plan has been developed/revised jointly with, and agreed on with, parents of children participating in Title I programs, as evidenced by meeting minutes.

This Parent Involvement Plan was developed/revised by Cambridge Isanti School District #911 on (05/15/08) and will be in effect for the period of school year. Cambridge Isanti School District #911 will distribute this policy/procedures to all parents of participating Title I children on or before (10/15/08).

The District PAC Committee will meet on:

- Friday, Oct. 7 – 9 a.m.
- Monday, Nov. 7 – 7 p.m.
- Friday, Dec. 2 – 9 a.m. (will be changing)
- Friday, Jan. 13 – 9 a.m. (will be changing)
- Friday, Feb. 10 – 9 a.m.
- Monday, Mar. 20 – 7 p.m.
- Friday, Apr. 7 – 9 a.m.
- Friday, May 5 – 9 a.m.

Parents Involved in the District PAC Committee include:

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